



## Bid Notice Abstract

### Invitation to Bid (ITB)

<b>Reference Number</b>	9034002		
<b>Procuring Entity</b>	MUNICIPALITY OF MONKAYO, COMPOSTELA VALLEY		
<b>Title</b>	PROCUREMENT OF OFFICE SUPPLIES FOR VARIOUS OFFICES AND PROGRAM		
<b>Area of Delivery</b>	Davao de Oro (Compos. Valley)		
<b>Solicitation Number:</b>	PB-2022-160	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Public Bidding	<b>Associated Components</b>	1
<b>Classification:</b>	Goods		
<b>Category:</b>	Office Supplies and Devices		
<b>Approved Budget for the Contract:</b>	PHP 245,330.00	<b>Bid Supplements</b>	0
<b>Delivery Period:</b>		<b>Document Request List</b>	0
<b>Client Agency:</b>			
<b>Contact Person:</b>	IVAN KLEB NARIDO ULGASAN, CESE Municipal Administrator/BAC Chairman J. Martin St. Government Center, Poblacion Monkayo Davao de Oro (Compos. Valley) Philippines 8805 63-177-7922573  lgumonkayo_bac@yahoo.com	<b>Date Published</b>	20/09/2022
		<b>Last Updated / Time</b>	20/09/2022 00:00 AM
		<b>Closing Date / Time</b>	27/09/2022 13:00 PM

#### Description

Republic of the Philippines  
Province of Davao de Oro  
Municipality of Monkayo

INVITATION TO BID FOR PROCUREMENT OF OFFICE SUPPLIES FOR VARIOUS OFFICES AND PROGRAM

1. The Municipality of Monkayo, through the General Fund 2022 intends to apply the sum of TWO HUNDRED FORTY-FIVE THOUSAND THREE HUNDRED THIRTY PESOS ONLY (PHP. 245,330.00) being the ABC to payments under the contract for PROCUREMENT OF OFFICE SUPPLIES FOR VARIOUS OFFICES AND PROGRAM/ PB- 2022-0160. Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The Municipality of Monkayo, Davao de Oro now invites bids for the above Procurement Project. Delivery of the Goods is required by (15) days. Bidders should have completed, within (1) year from the date of submission and receipt of bids, a contract similar to the Project.

3. The summary of the bidding activities is as follows:

Advertising/ Posting of Invitation to Bid September 19, 2022

Issuance and Availability of Bid Documents September 20, 2022 (8:00AM TO 5:00 PM) TO September 26, 2022 (5:00AM TO 5:00 PM)

Deadline for Submission September 27, 2022 (1:00 PM)

Opening of Bids September 27, 2022 (2:00 PM)

4. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, otherwise known as the "Government Procurement Reform Act"

5. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

6. Interested Bidders may obtain further information from Municipality of Monkayo and inspect the Bidding Documents at the address given below during office hours.

A complete set of Bidding Documents may be acquired by interested Bidders on September 20, 2022 (8:00am-5:00pm) to September 26, 2022 (8:00am - 5:00pm) from the given address and below and upon payment of a non-refundable fee for the Bidding Documents in the amount of Five Hundred Pesos Only (500.00)

It may also be downloaded from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that the bidders shall pay the nonrefundable fee for the Bidding Documents not later the Submission of their bids.

7. Bids must be delivered to the address below on or before September 27, 2022; 1:00PM. All Bids must be accompanied by a bid security in a form of, Cash or Cashier's/ Manager's check equivalent to 2% of ABC, or Bid Securing Declaration.

Bid opening shall be on September 27, 2022; 2:00PM at Municipal hall, Government Center, J. Martin St. Poblacion, Monkayo, Davao de Oro. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

8. The Municipality of Monkayo reserves the right to accept or reject any bids, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring and liability to affected bidder or bidders.

9. For further information, please refer to:

Ms. Rosie S. Rabi  
Head, BAC Secretariat  
2F BAC Office, Legislative Bldg.,  
Matillosa St., Poblacion, Monkayo, Davo de Oro  
+63 9352986055  
Email add: lgumonkayo\_bac@yahoo.com

September 19, 2022

IVAN KLEB N. ULGASAN, CESE  
Municipal Administrator  
BAC Chairman  
2nd floor, Unity Building J. Martin St. Government Center  
Poblacion, Monkayo, Davao de Oro  
+63 9177922573  
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**Created by** IVAN KLEB NARIDO ULGASAN, CESE

**Date Created** 19/09/2022

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