



**Bid Notice Abstract**

Invitation to Bid (ITB)

Reference Number: 7900268  
 Procuring Entity: MUNICIPALITY OF MONKAYO, COMPOSTELA VALLEY  
 Title: INVITATION TO BID FOR THE PROCUREMENT OF OFFICE EQUIPMENT FOR VARIOUS OFFICES  
 Area of Delivery: Davao de Oro (Compos. Valley)

Solicitation Number:	PB-2021-226	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Public Bidding	Bid Supplements	0
Classification:	Goods	Document Request List	1
Category:	Office Equipment	Date Published	06/08/2021
Approved Budget for the Contract:	PHP 54,495.00	Last Updated / Time	06/08/2021 00:00 AM
Delivery Period:		Closing Date / Time	16/08/2021 13:00 PM
Client Agency:			
Contact Person:	Christopher M. Edjic Municipal Agriculturist/ BAC Chairman Magsaysay Street, Poblacion		

Monkayo  
Davao de Oro (Compos.  
Valley)  
Philippines 8805  
63-84-8220423 Ext.107  
63-84-8220423  
lgumonkayo\_bac@yahoo.com

Description

Republic of the Philippines  
Province of Davao de Oro  
Municipality of Monkayo

**INVITATION TO BID FOR THE PROCUREMENT OF OFFICE EQUIPMENT FOR VARIOUS OFFICES**

The Municipality of Monkayo, through the GENERAL FUND-2021 intends to apply the sum of FIFTY-FOUR THOUSAND FOUR HUNDRED NINETY-FIVE PESOS ONLY (PhP 54,495.00) being the ABC to payments under the contract for PROCUREMENT OF OFFICE EQUIPMENT FOR VARIOUS OFFICES /PB-2021-226. Bids received in excess of the ABC shall be automatically rejected at bid opening.

The Municipality of Monkayo, Davao de Oro now invites bids for the above Procurement Project. Delivery of the Goods is required by (15) days. Bidders should have completed, within (1) year from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.

Interested bidders may obtain further information from Municipality of Monkayo and inspect the Bidding Documents at the address given below during weekdays from 8:00am to 5:00pm, except for holidays and declared non-working holidays.

Bidding is open to all interested bidders, whether local or foreign, subject to the conditions for eligibility provided in the IRR of RA 9184.

A complete procurement schedule hereunder stated:

**ACTIVITIES SCHEDULE VENUE**

DATE OF POSTING AUGUST 5, 2021 2ND Floor BAC Office, Legislative Bldg., Matillosa St. Poblacion, Monkayo, Davao de Oro

ISSUANCE OF BIDDING DOCUMENTS AUGUST 6, 2021 (8:00AM TO 5:00PM) TO AUGUST 16, 2021 (8:00AM TO 12:00NN) 2F BAC Office, Legislative Hall Building, Matillosa St., Poblacion, Monkayo, Davao de Oro

OPENING OF BIDS AUGUST 16, 2021 (2:00pm) 3F Roof Deck, Legislative Hall Building, Matillosa St., Poblacion, Monkayo, Davao de Oro

BID EVALUATION AUGUST 17, 2021

POST QUALIFICATION AUGUST 18-19, 2021

ISSUANCE OF NOTICE OF AWARD AUGUST 20, 2021

SIGNING OF CONTRACT AUGUST 23, 2021

APPROVAL OF CONTRACT AUGUST 25, 2021

ISSUANCE OF NTP/PO AUGUST 27, 2021

a complete set of Bidding Documents may be purchased by interested Bidders on AUGUST 6, 2021 (8:00AM TO 5:00PM) to AUGUST 16, 2021 (8:00AM TO 12:00NN) from the address below and upon payment of a nonrefundable fee for the Bidding Documents in the amount of FIVE HUNDRED PESOS ONLY.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the nonrefundable fee for the

Bidding Documents not later than the submission of their bids.

Bids must be delivered to the address below on or before AUGUST 16, 2021; 12:00 NN. All Bids must be accompanied by a bid security in a form of cash or cashier's/manager's check equivalent to 2% of ABC, or Bid Securing Declaration as stated in ITB Clause 18.

Bid opening shall be on AUGUST 16, 2021; 2:00 pm at 3F Roof Deck, Legislative Hall Building, Monkayo, Davao de Oro. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

The Municipality of Monkayo reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further information, please refer to:

Ms. Rosie S. Rabi  
Head, BAC Secretariat  
2F BAC Office, Legislative Building  
Matillosa St. Poblacion, Monkayo, Davao de Oro  
Email: lgumonkayo\_bac@yahoo.com  
<http://monkayo.gov.ph/>

Date of Issue: AUGUST 6, 2021

CHRISTOPHER M. EDJIC  
Municipal Agriculturist  
BAC Chairman  
Pob., Monkayo, Davao de Oro

Created by Christopher M. Edjic

Date Created 05/08/2021

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